



Instructions for Lead Contractor Letters of Approval

Louisiana Department of Environmental Quality
OES- Air Permits Division, Manufacturing Section
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1. LEAD CONTRACTOR LETTER OF APPROVAL APPLICATIONS:

- Letters of approval for lead contractors expire on December 30th of each year.
- A letter of approval renewal is required each year, prior to December 30. There are no reminders from DEQ.
- An application for the qualifying party must be included with original signature of the applicant.
- *The fee is \$500.00 for up to 3, if applied for simultaneously. (See explanation below)

*Explanation of a Single Fee: A person may qualify for up to three companies at the same time; or one company may have up to 3 different qualifying parties. If you are applying for more than one company, it is required that you submit all applications at the same time to qualify for one fee. A company may apply for up to 3 different qualifying parties. However, to qualify for one fee, a company must submit all applications simultaneously.

2. Types of Applications for Letter of Approval for La. Licensing Board for State Contractors

- Commercial and Industrial Lead Removal
The LPF2(ci) application is strictly for commercial and industrial lead removal work, and requires the qualifying party to have a current score on file for the EPA Contractors Exam. This exam must be taken every 3 years. A refresher in OSHA or Lead Supervisor is required with renewal.
- Target Housing and Child-Occupied Facility Lead Removal
The LPF-2(th) application is strictly for target housing and child-occupied facility lead removal. The qualifying party must be a DEQ Lead Supervisor accredited individual. This exam must be taken every 3 years. A refresher in Lead Supervisor is required each year. If you are an approved Target Housing Contractor, you may hold a Commercial Letter of Approval and License for no additional charge, provided the applications are submitted simultaneously.